

致 喇沙小學

To: La Salle Primary School

**「辦理小一註冊手續」授權書**  
**Letter of Authorisation**  
**for POA Central Allocation Registration**

本人因事未能親自前往貴校為學生 \_\_\_\_\_ (小一入學申請編號： \_\_\_\_\_) 辦理小一註冊手續。現授權 \_\_\_\_\_ \*先生 / 女士 (身份證明文件號碼： \_\_\_\_\_) 全權負責辦理有關手續。

Owing to personal reason, I could not register with your school for student, \_\_\_\_\_, POA Application No. : \_\_\_\_\_, in person.

I would like to authorise \*Mr / Ms \_\_\_\_\_ of identity document No. : \_\_\_\_\_ to proceed the related procedures on my behalf.

家長/監護人： \_\_\_\_\_  
Parent/ \_\_\_\_\_ (簽名) \_\_\_\_\_ (姓名) \_\_\_\_\_ (身份證明文件號碼)  
Guardian: \_\_\_\_\_ (Signature) \_\_\_\_\_ (Name) \_\_\_\_\_ (Identity Document Number)

日期： \_\_\_\_\_  
Date: \_\_\_\_\_

\*請刪去不適用字句。  
\*Please delete as appropriate.