

# LA SALLE PRIMARY SCHOOL



## Annual School Plan 2017 – 2018

# La Salle Primary School

## 1. **Vision**

By touching the minds and hearts of the children confided to our care, and by providing the highest quality of education, we aspire to be the best primary school in Hong Kong.

## 2. **Mission**

To give a human and Christian education to the young, paying particular attention to the needy.

## 3. **School Motto**

Fides et Opera

## 4. **Educational Characteristics**

- ◆ To recognise the importance of biblical teachings - commitments to Christian spiritual values.
- ◆ To strengthen the teaching and learning of English - enhancement of students' biliterate and trilingual abilities.
- ◆ To motivate self-learning
- ◆ To encourage respect for individuals
- ◆ To encourage participation in extra-curricular activities
- ◆ To enhance IT knowledge
- ◆ To attain a good understanding of China

# **La Salle Primary School**

## **Annual School Plan**

**2017-2018**

1. To enable students to acquire 21st century skills and develop a passion for life-long learning
2. To establish professional learning communities to enhance educational leadership
3. To nurture our boys in becoming Lasallian gentlemen

**1. Major Concern: To enable students to acquire 21<sup>st</sup> century skills and develop a passion for life-long learning**

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
1.1 To infuse inquiry based learning skills into the school curriculum	1.1.1 To write up the IBL skills in curriculum documents and infuse the skills into the cross-curricular curriculum	70% of teachers agree that the IBL skills can be infused into the cross-curricular curriculum to enhance learning and teaching	<ul style="list-style-type: none"> <li>- Discussions in Curriculum Development Team meetings</li> <li>- Evaluations in the Annual School Plan meeting</li> </ul>	Oct 2017– July 2018	PSMCD and Department Heads of different subjects	Resources of cross-curricular activities
1.2 To promote STEM education into the Mathematics and Science curriculum	1.2.1 To encourage Maths and Science teachers to attend workshops / seminars related to STEM education	70% of Maths and Science teachers agree that they have a deeper understanding of STEM education and have more confidence in carrying out activities related to it	<ul style="list-style-type: none"> <li>- Oral feedback and discussions in Maths and Science Panel meetings</li> </ul>	Sept 2017 – July 2018	PSMCD, Department Head of Maths & Department Head of Science	Training Information of EDB and other organisations

<b>Targets</b>	<b>Strategies</b>	<b>Success Criteria</b>	<b>Methods of Evaluation</b>	<b>Time Scale</b>	<b>People in charge</b>	<b>Resources Required</b>
	1.2.2 To foster students' innovative thinking by providing students with STEM-related learning activities in and outside the classroom	70% of Maths and Science teachers agree that students learn how to use the skills to tackle the technical problems while carrying out the activities	- Oral feedback and discussions in the mid-term and year end Maths and Science panel meetings	Sept 2017 – July 2018	PSMCD, Department Head of Maths & Department Head of Science	Resources of STEM-related learning activities
1.3 To have student-centred classrooms that promote life-long learning	1.3.1 To further promote self-directed learning through the development of note taking skills	70% of teachers agree that the mastering of note taking skills help students to become self-directed learners	- Oral feedback and discussions in different panel meetings - Evaluations in the Annual School Plan meeting	Sept 2017 – July 2018	PSMCD and Department Heads of different subjects	Notebooks

<b>Targets</b>	<b>Strategies</b>	<b>Success Criteria</b>	<b>Methods of Evaluation</b>	<b>Time Scale</b>	<b>People in charge</b>	<b>Resources Required</b>
1.4 To further enhance IT in Education	1.4.1 To make use of various IT tools to supplement teaching in the classroom	70% of teachers agree that the use of different IT tools can enhance the learning and teaching efficacy	<ul style="list-style-type: none"> <li>- Discussions in Curriculum Team meetings and e-learning meetings</li> <li>- Evaluations in the Annual School Plan meeting</li> </ul>	Sept 2017 – July 2018	PSMCD and Department Heads of different subjects	Technical Support Services

## 2. Major Concern: To establish professional learning communities to enhance educational leadership

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
2.1 To strive for continuous improvement in teaching pedagogy, enhance collective responsibility and to have goal alignment to ensure that students are given high expectations for achievement	2.1.1 To share good teaching practices through collaborative lesson planning and informal lesson observations	70% of teachers agree that collaborative lesson planning, lesson observations and sharing sessions for different subjects can enhance learning and teaching efficacy	<ul style="list-style-type: none"> <li>- Teachers' observations of students' performance in the lessons</li> <li>- Evaluations in the Annual School Plan meeting</li> </ul>	Sept 2017 – July 2018	Vice Principal (Staff) & PSMCD	Time for co-planning and lesson observations
	2.1.2 To use a wide variety of assessment data to ensure collective goals are being met	70% of teachers agree that the use of different assessment data can help teachers to have a better understanding of the students and cater for their needs	<ul style="list-style-type: none"> <li>- Discussions in panel meetings</li> <li>- Evaluations in the Annual School Plan meeting</li> </ul>	Sept 2017 – July 2018	PSMCD	Different assessment data

<b>Targets</b>	<b>Strategies</b>	<b>Success Criteria</b>	<b>Methods of Evaluation</b>	<b>Time Scale</b>	<b>People in charge</b>	<b>Resources Required</b>
2.2 To strengthen the school culture by modifying the organisational structure and building collaborative processes to sustain the performance of school administrators, teachers, and students	2.2.1 To establish various PLC groups of administrators and teachers for both administrative and curriculum purposes	<ul style="list-style-type: none"> <li>- 70% of school administrators agree that the PLC of the Senior Teachers monthly meetings can enhance the collaborative processes</li> <li>- 70% of teachers agree that the active participation in PLC groups help to strengthen the tie among teachers and ensure them to work for excellence</li> </ul>	<ul style="list-style-type: none"> <li>- Evaluations in the Annual School Plan meeting</li> <li>- Oral feedback and discussions in the senior teacher and staff meetings</li> </ul>	Sept 2017 – July 2018	Principal	

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
	2.2.2 To modify the existing school organisational structure to support student learning	<ul style="list-style-type: none"> <li>- Most teachers agree that the modification of the school organisational structure facilitate the administration of the School</li> </ul>	<ul style="list-style-type: none"> <li>- Evaluations in the Annual School Plan meeting</li> <li>- Oral feedback and discussions in the staff meetings</li> </ul>	Sept 2017 – July 2018	Principal	

**3. Major Concern: To nurture our boys in becoming Lasallian gentlemen**

<b>Targets</b>	<b>Strategies</b>	<b>Success Criteria</b>	<b>Methods of Evaluation</b>	<b>Time Scale</b>	<b>People in charge</b>	<b>Resources Required</b>
3.1 To reinforce the Lasallian spirit by building up positive moral values, by showing love and care from self to others and to act with good manners	3.1.1 To encourage P.1-P.2 students to join the service learning activities on a voluntary basis and provide training sessions for P.3-P.6 students before implementing service learning	70% of students agree that service learning is meaningful and helps them to understand the needs of the needy	- Feedback from students - Teachers' observations - Questionnaire	Sept 2017 – July 2018	Student Guidance Personnel	Student Guidance Service Grant and NGOs
	3.1.2 To let students learn the virtues of different Saints through the R.K. school-based curriculum	Students show better understanding of the virtues of the Saints and have good practice in daily life	- Evaluations at Religious Knowledge Panel meetings - Teachers' Observations	Sept 2017 – July 2018	Religious Knowledge Panel Chairs	

<b>Targets</b>	<b>Strategies</b>	<b>Success Criteria</b>	<b>Methods of Evaluation</b>	<b>Time Scale</b>	<b>People in charge</b>	<b>Resources Required</b>
	3.1.3 To nurture students' positive values and attitudes through assemblies, Personal Growth Education lessons, seminars and workshops	Students have greater awareness of positive values and attitudes	<ul style="list-style-type: none"> <li>- Teachers' observations of students' responses in the activities</li> <li>- Evaluations in staff meetings</li> </ul>	Sept 2017 – July 2018	Principal, Vice Principals, Discipline Master and Student Guidance Personnel	Student Guidance Service Grant and NGOs
	3.1.4 To encourage students to love one another through cross-curricular activities held in November	Students have greater awareness of showing love and care	<ul style="list-style-type: none"> <li>- Evaluations at Curriculum Development Team meetings</li> </ul>	Nov 2017	Subject Panels and PSM(CD)	
	3.1.5 To organise school-based whole school programmes to develop mutual respect, humility and compassion among students	Students show respect to each other and become more humble and compassionate	<ul style="list-style-type: none"> <li>- Feedback from students and parents</li> <li>- Oral feedback and discussions in the staff meetings</li> </ul>	Sept 2017 – July 2018	Vice Principal (Student), Student Guidance Team Leader and Discipline Team	Student Guidance Service Grant and Understanding Adolescents Project Grant

<b>Targets</b>	<b>Strategies</b>	<b>Success Criteria</b>	<b>Methods of Evaluation</b>	<b>Time Scale</b>	<b>People in charge</b>	<b>Resources Required</b>
	3.1.6 To put emphasis on good manners at school by launching an award scheme	Over 70% of students meet the criteria set for the award scheme	<ul style="list-style-type: none"> <li>- Statistics of the award scheme</li> <li>- Records of students' performance in the Good Student Booklets</li> </ul>	Sept 2017 – July 2018	Student Guidance Personnel	Student Guidance Service Grant, Good Student Booklets & Certificates
	3.1.7 To raise standards of manners by encouraging students to practise basic courtesy at school persistently	Students behave well and are courteous and respectful towards others	<ul style="list-style-type: none"> <li>- Evaluations at Student Guidance Team and Discipline Team meetings</li> </ul>	Sept 2017 – July 2018	Student Guidance Team and Discipline Team	