

LA SALLE PRIMARY SCHOOL



Annual School Plan 2023 – 2024

La Salle Primary School

1. Vision

By touching the minds and hearts of the children confided to our care, and by providing the highest quality of education, we aspire to be the best primary school in Hong Kong.

2. Mission

To give a human and Christian education to the young, paying particular attention to the needy.

3. School Motto

Fides et Opera

4. Educational Characteristics

- ◆ To recognise the importance of biblical teachings - commitments to Christian spiritual values.
- ◆ To strengthen the teaching and learning of Chinese (Cantonese & Putonghua) and English - enhancement of students' biliterate and trilingual abilities.
- ◆ To motivate self-learning
- ◆ To encourage respect for individuals
- ◆ To encourage participation in extra-curricular activities
- ◆ To enhance IT in education
- ◆ To attain a good understanding of the Mainland and the world

La Salle Primary School

Annual School Plan

2023-2024

1. To cultivate students into self-directed pioneers and life-long learners
2. To pursue learning and teaching excellence by fostering collaborative inquiry and sharing
3. To nurture students to become positive Lasallian gentlemen possessing good morals

1. Major Concern: To cultivate students into self-directed pioneers and life-long learners

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
1.1 To develop multiple talents and potential of students	1.1.1 To realise the holistic personal development and fully develop the potential of students	70% of teachers agree that school activities and/or training can facilitate the holistic personal development of students	<ul style="list-style-type: none"> - Evaluation in the Annual School Plan meeting - Discussion in Curriculum Development Team meetings 	Sept 2023 – July 2024	PSMCD and Department Heads of different subjects	Resources provided by different subjects and teams
	1.1.2 To provide systematic training and/or activities in the Talent Hub to enhance the potential of different learners	80% of teachers agree that various activities and training help students enhance their abilities and skills in different aspects	<ul style="list-style-type: none"> - Evaluation in the Annual School Plan meeting - Discussion in Curriculum Development Team meetings 	Sept 2023 – July 2024	PSMCD and Department Heads of different subjects	Resources provided by different subjects for carrying out activities and training programmes

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
	1.1.3 To nurture students' multiple talents by joining different competitions	80% of teachers agree that competitions help students broaden their horizon and develop their talents	<ul style="list-style-type: none"> - Evaluation in the Annual School Plan meeting - Discussion in Curriculum Development Team meetings 	Sept 2023 – July 2024	PSMCD and Department Heads of different subjects	Information collected by Department Heads of different subjects
1.2 To promote a reading culture	1.2.1 To create a reading atmosphere by organising reading related activities	70% of teachers agree that a good reading atmosphere has successfully established	<ul style="list-style-type: none"> - Evaluation in the Annual School Plan meeting - Discussion in Curriculum Development Team meetings 	Sept 2023 – July 2024	PSMCD, Department Heads of different subjects and the Teacher Librarian	Various reading materials and interesting online platforms or APPs selected by teachers and the Teacher Librarian

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
	1.2.2 To increase a wide range of library collections which include printed books and e-books to cater for the diverse reading interests and abilities of the students	80% of teachers agree that more reading platforms and materials provide more choices for students and increase their interest in reading	<ul style="list-style-type: none"> - Evaluation in the Annual School Plan meeting - Discussion in Curriculum Development Team meetings 	Sept 2023 – July 2024	PSMCD, Department Heads of different subjects and the Teacher Librarian	The library collections and ebooks
1.3 To master the skills of “Reading to Learn”	1.3.1 To equip students with the skills of “Reading to Learn” so as to facilitate their learning in different subjects	70% of teachers agree that majority of students grasp the skills of “Reading to Learn”	<ul style="list-style-type: none"> - Evaluation in the Annual School Plan meeting - Discussion in Curriculum Development Team meetings 	Sept 2023 – July 2024	PSMCD and the Teacher Librarian	The reading worksheets and teaching aids

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
	1.3.2 To implement cross-curricular reading programmes which provide opportunities for students to make connections between reading across various Key Learning Areas	70% of teachers agree that cross-curricular reading help students enrich their learning effectively	<ul style="list-style-type: none"> - Evaluation in the Annual School Plan meeting - Discussion in Curriculum Development Team meetings 	Sept 2023 – July 2024	PSMCD, Department Heads of different subjects and the Teacher Librarian	Reading programme materials
1.4 To integrate STREAM education into the school-based curriculum	1.4.1 To strengthen the professional capacity of teachers by developing a high functioning STREAM community	80% of teachers agree that professional development in the area of STREAM enhance their skills in STREAM teaching	<ul style="list-style-type: none"> - Evaluation in the Annual School Plan meeting - Discussion in Curriculum Development Team meetings 	Sept 2023 – July 2024	PSMCD, Head of STREAM education and Department Heads of different subjects	Resources for the STREAM professional development

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
	1.4.2 To enhance students' critical awareness of the digital revolution and its impact on the community	90% of teachers agree that students' awareness of the digital revolution can help them to have foresight of the future	- Discussion in Curriculum Development Team meetings	Sept 2023 – July 2024	PSMCD, Head of STREAM education	Teaching resources of the digital revolution
	1.4.3 To promote design thinking skills across the curriculum	80% of teachers agree that promotion of design thinking skills can help students to become more creative	- Evaluation in the Annual School Plan meeting - Discussion in Curriculum Development Team meetings	Sept 2023 – July 2024	PSMCD, Head of STREAM education and Department Heads of different subjects	Materials for learning the design thinking skills
	1.4.4 To empower students to be creative innovators, critical thinkers, and problem-solvers	60% of teachers agree that students show their creativity and problem-solving skills during various learning activities	- Evaluation in the Annual School Plan meeting - Discussion in Curriculum Development Team meetings	Sept 2023 – July 2024	PSMCD, Head of STREAM education and Department Heads of different subjects	Resources provided by different subjects

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
1.5 To provide flexible, engaging and transformative e-Learning	1.5.1 To encourage students to apply IT skills to investigate, present, build and share knowledge	80% of teachers agree that students can apply IT skills in various learning activities	<ul style="list-style-type: none"> - Evaluation in the Annual School Plan meeting - Discussion in Curriculum Development Team meetings 	Sept 2023 – July 2024	PSMCD and Head of e-Learning and Department Heads of different subjects	Materials about various IT skills
	1.5.2 To use multimedia tools and e-Learning platforms to foster creativity, collaboration and self- learning	90% of teachers agree that students can make use of different tools to pursue self-directed learning	<ul style="list-style-type: none"> - Evaluation in the Annual School Plan meeting - Discussion in Curriculum Development Team meetings 	Sept 2023 – July 2024	PSMCD and Head of e-Learning and Department Heads of different subjects	Multimedia tools and e-Learning platforms

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
1.6 To deepen students' understanding of Chinese history and culture to enhance their sense of national identity	1.6.1 To enrich students' understanding of China's historic events, famous figures and their deeds, profile of ethnic development, and social and cultural features via visits and tours	80% of teachers agree that students have a better understanding of China and Chinese culture after visits and tours	<ul style="list-style-type: none"> - Evaluation in the Annual School Plan meeting - Discussion in National Security, Moral and Civic Education Team meetings 	Sept 2023 – July 2024	Vice Principal (Curriculum) and National Security, Moral and Civic Education Team Leader	Information of experiential learning
	1.6.2 To create a learning atmosphere on the campus to promote Constitution, Basic Law and national security education through bulletin boards	90% of teachers agree that students can easily obtain information about constitution, Basic Law and national security from related bulletin boards	<ul style="list-style-type: none"> - Evaluation in the Annual School Plan meeting - Discussion in National Security, Moral and Civic Education Team meetings 	Sept 2023 – July 2024	Vice Principal (Curriculum) and National Security, Moral and Civic Education Team Leader	Materials for making the board display

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
	1.6.3 To enable students to explore different aspects of our country by organising various competitions and activities	70% of teachers agree that students have a better understanding about China by joining various competitions and activities	- Discussion in National Security, Moral and Civic Education Team meetings	Sept 2023 – July 2024	Vice Principal (Curriculum) and National Security, Moral and Civic Education Team Leader	Information about the competitions and activities
	1.6.4 To strengthen students' understanding of Chinese culture by organising thematic book exhibitions	80% of teachers agree that students have a better understanding about Chinese culture by reading a wide range of books	- Evaluation in the Annual School Plan meeting - Discussion in National Security, Moral and Civic Education Team meetings	Sept 2023 – July 2024	Teacher librarian and National Security, Moral and Civic Education Team Leader	Books about Chinese culture

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
	1.6.5 To encourage students to join the Mainland exchange programmes to learn history in actual scenes, so as to cultivate their concept of the state and national identity	70% of teachers agree Mainland exchange programmes enhance students recognition of the state and their national identity	<ul style="list-style-type: none"> - Evaluation in the Annual School Plan meeting - Discussion in National Security, Moral and Civic Education Team meetings 	Sept 2023 – July 2024	Teacher librarian and National Security, Moral and Civic Education Team Leader	Information about the Mainland exchange programmes

2. Major Concern: To pursue learning and teaching excellence by fostering collaborative inquiry and sharing

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
2.1 To enhance project learning for students	2.1.1 To enhance peer learning through collaboration, IBL projects, group work, performances and competitions	80% of teachers agree that students achieve better performance through peer learning and students' learning motivation and generic skills are also enhanced	<ul style="list-style-type: none"> - Oral feedback and discussion in the panel meetings of each subject - Evaluation in the Annual School Plan meeting 	Sept 2023 – July 2024	PSMCD and Department Heads of different subjects	Resources of group projects and collaborative lesson planning records
2.2 To further enhance a collaborative culture among students	2.2.1 To further enhance a collaborative culture through Google Suite	More than 80% of teachers agree that Google Suite is an effective platform for students to establish a collaborative learning culture	<ul style="list-style-type: none"> - Evaluation in the Annual School Plan meeting - Class Teachers' feedback after having discussion with students 	Sept 2023 – July 2024	PSMCD and Department Heads of different subjects	Google Suite

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
2.3 Continue to enhance collaboration among teachers	2.3.1 To enhance professional sharing during staff meetings, subject meetings, staff workshops, training sessions, as well as IT and Zoom trainings	90% of teachers agree that professional sharing among teachers helps enhance their teaching skills	- Evaluation in the Annual School Plan meeting	Sept 2023 – July 2024	Vice Principal (Curriculum) & PSMCD	Evaluation survey of workshops and training, minutes of staff and subject meetings
	2.3.2 To enhance teaching efficacy of all teachers through monthly co-planning meetings of all subjects, collaborative lesson preparation, lesson observation and co-teaching	90% of teachers agree that collaborative lesson planning meetings enable teachers to have professional sharing about teaching strategies	- Evaluation in the Annual School Plan meeting	Sept 2023 – July 2024	Vice Principal (Curriculum) & PSMCD	Collaborative Lesson planning documents

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
2.4 To promote professional development among teachers	2.4.1 To support new staff members through the mentorship programme, assigning different mentors for subject affairs and class affairs	90% of new staff agree that the mentorship programme is good for them to adapt to the new environment quickly	- Evaluation in the Annual School Plan meeting	Sept 2023 – July 2024	Vice Principal (Staff)	
	2.4.2 To enhance the effectiveness of teaching Mathematics in English through planning meetings, lesson observation and peer lesson observation	90% of teachers involved agree that the collaborative lesson planning meetings and lesson observations help them to master the technique of teaching Maths in English	- Discussion in Curriculum Development Team meetings	Sept 2023 – July 2024	PSMCD and Department Head of Mathematics	Materials for co-planning meetings and lesson observations

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
	2.4.3 To further collaborate with La Salle College in the teaching and learning of core subjects, student support team and the training of school teams	90% of teachers agree that the collaboration with LSC help teachers understand the needs of secondary education	- Discussion in Curriculum Development Team meetings	Sept 2023 – July 2024	Vice Principal (Staff) (Curriculum)	Schedule of the meetings
2.5 To further strengthen the collaborative school culture	2.5.1 To support and empower middle managers	90% of teachers agree that team work enhances working effectiveness	- Evaluation in the Annual School Plan meeting	Sept 2023 – July 2024	Vice Principal (Staff)	
	2.5.2 To further enhance the 2-year staff appraisal policy, with check-ins with Principal, to upgrade teaching efficacy and enhance communication	90% of teachers agree that the appraisal policy help to enhance teaching efficacy	- Evaluation in the Annual School Plan meeting	Sept 2023 – July 2024	Vice Principal (Staff)	Appraisal documents

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
	2.5.3 To collaborate with the Lasallian Family and all HK Lasallian schools in joint meetings and staff formation	80% of teachers agree that the collaboration encourages team spirit and sense of belonging	- Evaluation in the Annual School Plan meeting	Sept 2023 – July 2024	Vice Principal (Pastoral)	

3. Major Concern: To nurture students to become positive Lasallian gentlemen possessing good morals

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
3.1 To foster the Lasallian spirit of faith, zeal and community	3.1.1 To strengthen the Lasallian spirit in the Religious Knowledge curriculum	90% of RK teachers agree that the Religious Knowledge lessons and activities help to cultivate the Lasallian spirit of faith	- Oral feedback and discussion in the R.K. panel meetings	Sept 2023 – July 2024	Religious Knowledge Panel Chairs	Resources of activities
3.2 To instil Values in Action (VIA) in Positive Education into school curriculum	3.2.1 To progressively acquaint students with the 24 Character Strengths in VIA associated with the six virtues of wisdom, courage, humanity, justice, temperance and transcendence in their first three years of primary education	80% of students agree that they understand the importance of the Character Strengths and try to apply them in their daily life	- Feedback from students - Teachers' observation - Evaluation in the Counselling Team meeting	Sept 2023 – July 2024	Student Guidance Personnel	Student Guidance Service Grant and NGOs

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
	3.2.2 To introduce the 8 Character Strengths of Bravery, Love, Fairness, Forgiveness, Humility, Prudence, Creativity and Appreciation of Beauty and Excellence into P.2 Personal Growth Education curriculum	90% of teachers involved agree that students are interested in the activities of the introduction of the 8 Character Strengths	<ul style="list-style-type: none"> - Feedback from students - Teachers' observation - Evaluation in the Counselling Team meeting 	Sept 2023 – July 2024	Student Guidance Personnel	Materials of the 8 Character Strengths
3.3 To promote emotional well-being of students	3.3.1 To build students' positive emotions through school-based programmes and activities	90% of teachers agree that the school-based programmes and activities help students to develop positive emotions to tackle their everyday problems	<ul style="list-style-type: none"> - Evaluation in the Annual School Plan meeting - Teachers' observation - Class Teachers' feedback after having discussion with students 	Sept 2023 – July 2024	Subject Panels and PSMCD	Good Student Award Booklet

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
	3.3.2 To provide students with hands-on experiences of service learning	90% of teachers agree that service learning helps raise students' awareness to serve and cater for the needy	<ul style="list-style-type: none"> - Evaluation in the Annual School Plan meeting - Evaluation in the Counselling Team meeting 	Sept 2023 – July 2024	Student Guidance Personnel	Materials for service learning
3.4 To help students adapt to new changes with positive mindset	3.4.1 To organise talks, seminars or workshops on Positive Education for students, teachers and parents	80% of the participants agree that talks, seminars or workshops help them to grasp the skills of thinking positively	<ul style="list-style-type: none"> - Evaluation in the Annual School Plan meeting - Evaluation in the Counselling Team meeting - Survey 	Sept 2023 – July 2024	Student Guidance Personnel	Materials for talks, seminars or workshops
3.5 To enhance students' resilience when meeting challenges in life	3.5.1 To strengthen students' resilience by means of home-school cooperation involving students, teachers and parents	80% of teachers agree that home-school cooperation can effectively help students to overcome new challenges	<ul style="list-style-type: none"> - Evaluation in the Annual School Plan meeting - Evaluation in the Counselling Team meeting 	Sept 2023 – July 2024	Student Guidance Personnel	

La Salle Primary School
Plan on the Use of the Life-wide Learning Grant
2023-2024 School Year

Jun 2022 ver.

Schools are required to upload this Plan or the Annual School Plan which consist of this Plan endorsed by their SMCs / IMCs onto the homepage of the schools for the sake of enhancing transparency and in accordance with the established practice.
Declaration: We understand clearly the principles on the use of the Life-wide Learning Grant and, after consulting teachers on the allocation of the resources, plan to deploy the Grant for promoting the following items.

Category 1: To organise / participate in life-wide learning activities

Schools are required to complete this part							Completion of this part is not mandatory								
No.	Activity Name	Proposed Date	Target Students		Estimated Expenses (\$)	Estimated Expenses per Person (\$)	Brief Description and Objective of the Activity	Domain (Please select or fill in the domain of the activity as appropriate)	Brief Description of the Monitoring / Evaluation Mechanism	Essential Learning Experiences (Please put a ✓ the appropriate box(es); more than one option can be selected)					Subject Panel / Teacher-in-charge
			Level	Estimated Number of Participants						Intellectual Development (closely linked with curriculum)	Values Education	Physical and Aesthetic Development	Community Service	Career-related Experiences	
1.1	Local Activities: To organise life-wide learning activities in different KLAs / cross-KLA / curriculum areas to enhance learning effectiveness, or to organise diversified life-wide learning activities to cater for students' interests and abilities for stretching students' potential and nurturing in students positive values and attitudes														
e.g.	World Book Day (Author's sharing)	Apr 2024	P1-P6	1150	\$3,000.00	\$2.61	To reinforce the importance and enjoyment of reading towards academics and personal development	Cross-Disciplinary (Others)	Discussion in the Curriculum Team meeting	✓					MCH
1	Chinese New Year Activities (Decorations for games booth and prizes)	Jan 2024 to Feb 2024	P1-P6	1156	\$5,000.00	\$4.33	To deepen students' understanding of traditional Chinese festivals and the knowledge of Chinese culture	Moral, Civic and National Education	Discussion in the National Security, Moral and Civic Education Team meeting		✓				ML
2	Post-Exam Activities: Chinese Culture Day (Traditional Performing Arts Fee and materials)	Jun 2024	P1-P6	1156	\$14,000.00	\$12.11	To enable students to know and appreciate the quintessence of Chinese culture	Moral, Civic and National Education	Discussion in the National Security, Moral and Civic Education Team meeting		✓				ML
3	Visits to local amenities (Coach Fee)	Oct 2023 to Jul 2024	P4-P6	20	\$1,800.00	\$90.00	To nurture students' historical literacy and cultural appreciation through field studies of the Chinese relics	Moral, Civic and National Education	Discussion in the National Security, Moral and Civic Education Team meeting		✓				ML
4	Chinese New Year Activities (Chinese Calligraphy Booth and Decoration)	Feb 2024	P1-P6	1156	\$3,000.00	\$2.60	To encourage students to write neat and beautiful Chinese Calligraphy	Chinese Language	Discussion in the panel meeting	✓					CS
5	Chinese eRead Scheme	Sept 2023 to Aug 2024	P1-P6	1156	\$21,240.00	\$18.37	To cultivate students' reading culture by providing different types of online reading	Chinese Language	Discussion in the panel meeting	✓					CS
6	Post-Exam Activities: Chinese Culture Day (Game Booth prizes and materials)	Jun 2024 to Jul 2024	P1-P6	1156	\$10,000.00	\$8.65	To enhance students' understanding on Chinese culture	Chinese Language	Discussion in the panel meeting	✓					CS
7	75th Hong Kong Schools Speech Festival (Cantonese Choral Speaking)	Sept 2023 to Dec 2023	P3-P4	48	\$3,135.00	\$65.31	To develop students' generic skills through choral training	Chinese Language	Discussion in the panel meeting	✓					CS
8	Techtophia: Chinese Language (Materials for mini open day)	Jan 2024	P1-P6	1156	\$2,600.00	\$2.25	To provide opportunities to exhibit students' work on cross-curricular topics (Chinese & Digital Studies)	Cross-Disciplinary (STREAM)	Discussion in the panel meeting	✓					CS
9	English Online Learning Programme	Sept 2023 to Jun 2024	P1-P6	1156	\$10,000.00	\$8.65	To enhance students' English through interactive online programme	English Language	Discussion in the panel meeting	✓					ET
10	75th Hong Kong Schools Speech Festival (English Choral Speaking)	Sept 2023 to Dec 2023	P2-P3	50	\$3,135.00	\$62.70	To develop students' generic skills through choral training	English Language	Discussion in the panel meeting	✓					ET
11	75th Hong Kong Schools Speech Festival (Improvised Drama)	Sept 2023 to Dec 2023	P6	10	\$2,735.00	\$273.50	To empower students to use drama to express themselves creatively in English	English Language	Discussion in the panel meeting	✓					ET
12	G.S. Visits (Coach Fee)	Nov 2023 to Mar 2024	P2, P4, P6	577	\$25,000.00	\$43.33	To enrich students' learning experiences through different visits	General Studies	Discussion in the panel meeting	✓					WSH

No.	Activity Name	Proposed Date	Target Students		Estimated Expenses (\$)	Estimated Expenses per Person (\$)	Brief Description and Objective of the Activity	Domain (Please select or fill in the domain of the activity as appropriate)	Brief Description of the Monitoring / Evaluation Mechanism	Essential Learning Experiences (Please put a ✓ the appropriate box(es); more than one option can be selected)					Subject Panel / Teacher-in-charge
			Level	Estimated Number of Participants						Intellectual Development (closely linked with curriculum)	Values Education	Physical and Aesthetic Development	Community Service	Career-related Experiences	
1.1	Local Activities: To organise life-wide learning activities in different KLAs / cross-KLA / curriculum areas to enhance learning effectiveness, or to organise diversified life-wide learning activities to cater for students' interests and abilities for stretching students' potential and nurturing in students positive values and attitudes														
13	Post-Exam Activities: General Studies (Prizes)	Jun 2024 to Jul 2024	P1-P6	1156	\$3,000.00	\$2.60	To enhance students' understanding on General Studies	General Studies	Discussion in the panel meeting	✓					WSH
14	Chinese History Learning Programme	Nov 2023 to May 2024	P4-P6	577	\$2,000.00	\$3.47	To reinforce students' interest in and understanding of Chinese history and Chinese culture	General Studies	Discussion in the panel meeting	✓					WSH
15	Life Education Activity: Butterfly Garden Phase II (Materials and activities)	Mar 2024 to May 2024	P6	192	\$48,000.00	\$250.00	To nurture students' positive values and attitudes through life education activities	General Studies	Discussion in the panel meeting	✓	✓				WSH
16	Guided Tours: The Legislative Council & Hong Kong Museum of Coastal Defence (Coach Fee)	Jun 2024 to Jul 2024	P5-P6	20	\$10,000.00	\$500.00	To provide talented students the opportunities to learn through guided tours	General Studies	Discussion in the panel meeting	✓					WSH
17	Science Visits (Coach Fee)	Nov 2023 to Mar 2024	P1, P3, P5	579	\$35,000.00	\$60.45	To enrich students' learning experiences through different visits	Science	Discussion in the panel meeting	✓					AMC
18	Science Project Learning (Materials for hands-on activities)	Nov 2023 to Feb 2024	P1-P6	1156	\$5,000.00	\$4.33	To strengthen students' generic skills through project learning	Science	Discussion in the panel meeting	✓					AMC
19	Post-Exam Activities: Science (Materials for hands-on activities)	Jun 2024 to Jul 2024	P1-P2	383	\$500.00	\$1.31	To provide students the opportunities to learn through hands-on activities	Science	Discussion in the panel meeting	✓					AMC
20	Outreach Astronomy Programme	Jun 2024	P6	192	\$5,000.00	\$26.04	To raise students' interest in astronomy and space	Science	Discussion in the panel meeting	✓					AMC
21	Astronomy Talk (Talk Fee)	Jun 2024	P3-5	584	\$1,200.00	\$2.05	To raise students' interest in astronomy and space	Science	Discussion in the panel meeting	✓					AMC
22	Multimedia Course: Video Production	Oct 2023 to Jan 2024	P5-6	20	\$50,000.00	\$2,500.00	To enhance students' creative thinking skills and reinforce their learning of media and communication	Digital Studies	Discussion in the panel meeting	✓					JL
23	Post-Exam Activities: Putonghua (Game Booth prizes and materials)*	Jun 2024 to Jul 2024	P1-P6	1156	\$5,000.00	\$4.33	To enhance students' understanding on Putonghua	Putonghua	Discussion in the panel meeting	✓					RTC
24	75th Hong Kong Schools Speech Festival (Putonghua Choral Speaking)	Sept 2023 to Dec 2023	P5-P6	43	\$3,135.00	\$72.91	To develop students' generic skills through choral training	Putonghua	Discussion in the panel meeting	✓					RTC
25	Techtophia: STREAM Courses	Oct 2023 to Jan 2024	P1-6	1156	\$80,000.00	\$69.20	To strengthen students' problem-solving skills through hands-on learning experience	Cross-Disciplinary (STREAM)	Discussion in the panel meeting	✓					JL
26	Post-Exam Activities: Lego Spike Prime Fun Day	Jun 2024 to Jul 2024	P5-6	386	\$57,000.00	\$147.67	To strengthen students' problem-solving skills through hands-on learning experience	Cross-Disciplinary (STREAM)	Discussion in the panel meeting	✓					JL
27	Post-Exam Activities: Aviation Course	Jun 2024 to Jul 2024	P6	192	\$30,000.00	\$156.25	To enrich students' understanding of the basic aviation knowledge	Cross-Disciplinary (STREAM)	Discussion in the panel meeting	✓					JL

No.	Activity Name	Proposed Date	Target Students		Estimated Expenses (\$)	Estimated Expenses per Person (\$)	Brief Description and Objective of the Activity	Domain (Please select or fill in the domain of the activity as appropriate)	Brief Description of the Monitoring / Evaluation Mechanism	Essential Learning Experiences (Please put a ✓ the appropriate box(es); more than one option can be selected)					Subject Panel / Teacher-in-charge
			Level	Estimated Number of Participants						Intellectual Development (closely linked with curriculum)	Values Education	Physical and Aesthetic Development	Community Service	Career-related Experiences	
1.1	Local Activities: To organise life-wide learning activities in different KLAs / cross-KLA / curriculum areas to enhance learning effectiveness, or to organise diversified life-wide learning activities to cater for students' interests and abilities for stretching students' potential and nurturing in students positive values and attitudes														
28	Post-Exam Activities: Squash Course	Jun 2024 to Jul 2024	P1-2	383	\$4,800.00	\$12.53	To help students to develop motor skills and acquire basic knowledge of squash	Physical Education	Discussion in the panel meeting			✓			JL
29	Post-Exam Activities: Athletics day	Jun 2024 to Jul 2024	P1-2	383	\$18,000.00	\$47.00	To help students to develop motor skills and acquire basic knowledge of athletics	Physical Education	Discussion in the panel meeting			✓			JL
30	Post-Exam Activities: Fancy Rope Jumping Fun Day	Jun 2024 to Jul 2024	P1-2	383	\$5,940.00	\$15.51	To help students to develop motor skills and acquire basic knowledge of fancy rope jumping	Physical Education	Discussion in the panel meeting			✓			JL
31	Post-Exam Activities: Gymnastics Fun Day	Jun 2024 to Jul 2024	P3-P4	390	\$7,080.00	\$18.15	To help students to develop motor skills and acquire basic knowledge of gymnastics	Physical Education	Discussion in the panel meeting			✓			JL
32	Evangelisation Activities (Materials and prizes)	Sept 2023 to Jul 2024	P4-P6	577	\$5,000.00	\$8.67	To develop students' basic beliefs of Catholic	Religious Knowledge	Discussion in the panel meeting	✓					TL
33	Catholic Week (Booth game materials and prizes)	Apr 2024	P1-P6	1156	\$10,000.00	\$8.65	To enrich students' religious learning experiences and nurture their positive values	Religious Knowledge	Discussion in the panel meeting	✓					TL
34	Christmas Card Design Competition (Materials)	Nov 2023 to Dec 2023	P1-P6	1156	\$5,000.00	\$4.33	To encourage students to integrate arts, music and religious elements into Christmas card design	Cross-Disciplinary (V.A., Music, R.K.)	Discussion in the panel meetings	✓					TL
35	Christmas Play (Costumes and props)	Dec 2023	P1-P6	20	\$600.00	\$30.00	To provide students the opportunities to promote Catholic values through dramatic role-plays	Religious Knowledge	Discussion in the panel meeting	✓					TL
36	Visual Arts School Team (Competition Expense)	Sept 2023 to Jul 2024	P1-P6	30	\$2,000.00	\$66.67	To provide the necessary platforms for students to showcase their talents	Visual Arts	Discussion in the panel meeting	✓					SHA
37	Visual Arts Appreciation (Board decorations)	Sept 2023 to Jul 2024	P1-P6	1156	\$3,000.00	\$2.60	To encourage students' participation in arts appreciation and demonstrate students' learning outcomes	Visual Arts	Discussion in the panel meeting	✓					SHA
38	Swimming Gala (Application Fee for Kowloon Park Swimming Pool)	Jan 2024	P1-P6	1156	\$4,500.00	\$3.89	To develop students' positive values through participating in sports competition	Physical Education	Discussion in the panel meeting			✓			CHU
39	Swimming Gala (Medals, trophies, souvenirs and materials)	Jan 2024	P1-P6	1156	\$4,000.00	\$3.46	To develop students' positive values through participating in sports competition	Physical Education	Discussion in the panel meeting			✓			CHU
40	Sports Day (Application Fee for Kowloon Bay Sports Ground)	Mar 2024	P1-P6	1156	\$2,000.00	\$1.73	To develop students' positive values through participating in sports competition	Physical Education	Discussion in the panel meeting			✓			CHU
41	Sports Day (Medals, trophies, souvenirs and materials)	Mar 2024	P1-P6	1156	\$4,500.00	\$3.89	To develop students' positive values through participating in sports competition	Physical Education	Discussion in the panel meeting			✓			CHU
42	Physical Fitness Day (Materials)	May 2024	P1-P6	1156	\$1,000.00	\$0.87	To enhance students' awareness of physical fitness and encourage their participation in physical activities	Physical Education	Discussion in the panel meeting			✓			CHU

No.	Activity Name	Proposed Date	Target Students		Estimated Expenses (\$)	Estimated Expenses per Person (\$)	Brief Description and Objective of the Activity	Domain (Please select or fill in the domain of the activity as appropriate)	Brief Description of the Monitoring / Evaluation Mechanism	Essential Learning Experiences (Please put a ✓ the appropriate box(es); more than one option can be selected)					Subject Panel / Teacher-in-charge
			Level	Estimated Number of Participants						Intellectual Development (closely linked with curriculum)	Values Education	Physical and Aesthetic Development	Community Service	Career-related Experiences	
1.1	Local Activities: To organise life-wide learning activities in different KLAs / cross-KLA / curriculum areas to enhance learning effectiveness, or to organise diversified life-wide learning activities to cater for students' interests and abilities for stretching students' potential and nurturing in students positive values and attitudes														
43	World Book Day (Author's sharing)	Apr 2024	P1-P6	1156	\$4,000.00	\$3.46	To reinforce the importance and enjoyment of reading towards academics and personal development	Others, please specify: Free Reading	Discussion in the Curriculum Team meeting	✓					MCH
44	Reading Ambassador and Student Librarian Training (Badges)	Sept 2023 to Jun 2024	P2-P6	60	\$2,000.00	\$33.33	To enhance students' responsibilities and encourage them to promote reading culture	Others, please specify: Free Reading	Discussion in the Curriculum Team meeting	✓					MCH
45	Reading Award Scheme (Booklets and prizes)	Sept 2023 to Jun 2024	P1-P6	1156	\$9,200.00	\$7.96	To encourage students to read more and develop their reading habits	Others, please specify: Free Reading	Discussion in the Curriculum Team meeting	✓					MCH
46	Bookmark Design (Materials)	Apr 2024	P1-P6	1156	\$5,000.00	\$4.33	To encourage students to integrate national security elements into bookmark design	Others, please specify: Free Reading	Discussion in the Curriculum Team meeting	✓					MCH
47	Library Activity: Mid-Autumn Festival Celebration (Materials and prizes)	Sept 2023	P1-P6	1156	\$4,500.00	\$3.89	To deepen students' understanding of traditional Chinese festivals and the knowledge of Chinese culture	Others, please specify: Free Reading	Discussion in the Curriculum Team meeting	✓					MCH
48	Library Activity: Chinese New Year (Materials and prizes)	Feb 2024	P1-P6	1156	\$2,000.00	\$1.73	To deepen students' understanding of traditional Chinese festivals and the knowledge of Chinese culture	Others, please specify: Free Reading	Discussion in the Curriculum Team meeting	✓					MCH
49	Music School Teams (Coach Fee)	Sept 2023 to Jul 2024	P1-P6	825	\$600,000.00	\$727.27	To provide systematic and structured programmes for students with exceptional talent	Others, please specify: School Teams	Discussion in the School Teams meeting			✓			CCL
50	School Opening Mass	Sept 2023	P1-P6	1156	\$500.00	\$0.43	To enhance students' faith in God and spiritual development	Others, please specify: Offering	Discussion in the panel meeting		✓				DL
51	Christmas Liturgy	Dec 2023	P1-P6	1156	\$500.00	\$0.43	To enhance students' faith in God and spiritual development	Others, please specify: Offering	Discussion in the panel meeting		✓				DL
52	Easter Liturgy	Mar 2024	P1-P6	1156	\$500.00	\$0.43	To enhance students' faith in God and spiritual development	Others, please specify: Offering	Discussion in the panel meeting		✓				DL
53	End-of-Term Mass	Jul 2024	P1-P6	1156	\$500.00	\$0.43	To enhance students' faith in God and spiritual development	Others, please specify: Offering	Discussion in the panel meeting		✓				DL
54	Confession	Apr 2024	P5-P6	1156	\$1,000.00	\$0.87	To enhance students' faith in God and spiritual development	Others, please specify: Offering	Discussion in the panel meeting		✓				DL
(Please insert rows above if the space provided is insufficient.)															
Sub-total of Item 1.1				40,448	\$1,143,600.00										
1.2	Non-Local Activities: To organise or participate in non-local exchange activities or non-local competitions to broaden students' horizons														
e.g.	Exchange Tour to the Greater Bay Area	10-12 Apr 2023	S4-S5	88	\$100,000.00	\$1,136.36									
1															
2															
3															
(Please insert rows above if the space provided is insufficient.)															
Sub-total of Item 1.2				0	\$0.00										
Total for Category 1				40,448	\$1,143,600.00										

Category 2: To procure equipment, consumables or learning resources for promoting life-wide learning (Compulsory)

No.	Item	Purpose	Estimated Expenses (\$)
e.g.	STEM Learning Kits	STEM Interest Group Activity	\$50,000.00
1	Music materials	P.6 Graduation Ceremony Performance	\$1,000.00
2	Music materials	Christmas Performance	\$200.00
3	Laser cutter material, portable printing machine & paper, key ring, filement	Techtopia: equipment and gifts	\$30,000.00
4	Fish and other consumable equipment	Aquaponics	\$5,000.00
5	Teaching Aids	Friday ECA	\$26,000.00
6	Materials (Cable, adopter, software etc.)	Multimedia Production	\$20,000.00
7	Software, equipment and art supplies	Multiple Intelligences Activities	\$96,000.00
8	Teaching Aids	Post-exam Activities	\$2,000.00
9	Teaching Aids	IBL Week	\$8,000.00
<i>(Please insert rows above if the space provided is insufficient.)</i>			
Estimated Expenses for Category 2			\$188,200.00
Estimated Expenses for Categories 1 & 2			\$1,331,800.00

Category 3: Estimated Number of Student Beneficiaries (Compulsory)

Total number of students in the school:	1,156
Estimated number of student beneficiaries:	1,156
Percentage of students benefitting from the Grant (%):	100%

Name of Contact Person for LWL:	Mrs. Winnie Lai
Post of Contact Person for LWL:	PSMCD

Plan on the Use of the Promotion of Reading Grant

2023 – 2024

The major objectives for Promotion of Reading: (1) Promote reading atmosphere in the campus.

(2) To encourage students to read more and develop their reading habits

	Item	Estimated Expenses (\$)
1.	Purchase of Books	\$38500
	<input checked="" type="checkbox"/> Printed books	
	<input type="checkbox"/> e-Books	
2.	Web-based Reading Schemes	
	<input type="checkbox"/> e-Read Scheme	
	<input type="checkbox"/> Other scheme:	
3.	Reading Activities	\$4964
	<input type="checkbox"/> Hiring writers, professional storytellers, etc. to conduct talks	
	<input type="checkbox"/> Hire of service from external service providers to organise student activities related to the promotion of reading	
	<input type="checkbox"/> Paying the application fees for activities and competitions related to the promotion of reading	
	<input type="checkbox"/> Subsidising students for their participation in and application for reading related activities or courses	
	<input checked="" type="checkbox"/> Buying the materials for Reading activities	
4.	Other:	
Total		\$43464

La Salle Primary School
Work Plan on Measures for Safeguarding National Security and National Security Education 2023-2024

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Area	Measure(s)	Assessment Method	Implementation Timetable	Person-in-charge	Resources Required
School Administration	1. To continuously enhance the National Security, Moral and Civic Education team and the related mechanism on safeguarding national security and national security education: <ul style="list-style-type: none"> - to review related administration guidelines of school to facilitate the promotion of national security education; - to plan and coordinate the implementation of activities and measures related to national security education; - to strengthen and promote communication and collaboration among different stakeholders to strengthen students' virtue cultivation and the related work on guidance and discipline; and - to review the strategies and contingency measures to prevent political activities from permeating the school. 	Teachers' observation	Whole school year	Principal, Vice Principal (Curriculum & Academic Affairs) & Teacher-in-charge of National Security, Moral & Civic Education	Guidelines from EDB & the School

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Area	Measure(s)	Assessment Method	Implementation Timetable	Person-in-charge	Resources Required
	2. To continuously review the books, publications and leaflets, etc. to avoid introducing content that endangers national security: <ul style="list-style-type: none"> - regular review of the printed and electronic library collections - regular review of the library books inside classrooms and electronic books uploaded on other online resources or online learning platforms - to continuously enhance the guidelines of reviewing printed and electronic library collections - the National Security, Moral and Civic Education team carries out checks on whether the related administration work is implemented according to the guidelines. 	Teachers' Observation	September to November	Vice Principal (Curriculum & Academic Affairs), Teacher Librarian, all Department Heads & Class Teachers	Guidelines from EDB & the School
	3. To refine the school's guidelines and procedures for organising activities to ensure that activities held under the name of the school (including student activities, extra-curricular activities, talks by external guest speakers, activities organised by alumni or parent-teacher associations for students, activities	Evaluation during subject and team meetings	Whole school year	All Department Heads & Team Leaders	

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Area	Measure(s)	Assessment Method	Implementation Timetable	Person-in-charge	Resources Required
	engaging outside instructors, etc.) do not involve acts and activities that endanger national security.				
	4. To incorporate specific clauses into the quotation/ tender documents to allow disqualification of a supplier and to terminate the contract in the interest of national security when conducting procurement.	Evaluation during team meetings		School Executive Officer	
Staff Management & Training	1. To recommend training courses to staff - soft copies to be sent through School Gmail, hard copies to be placed in Common Room	Teachers' participation rate and evaluation in the staff meetings	Whole school year	Vice Principal (Administration & Management Affairs)	e-services website and EDB training circulars
	2. To inform all staff about the training requirements	Feedback from teachers			
	3. To remind staff about the training and requirements from time to time during staff meetings	Feedback from teachers			
	4. To remind all staff about the school's requirements and expectations with respect to their job performance and conduct. School personnel are required to be law-abiding citizens and bear the co-	Staff's performance			

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Area	Measure(s)	Assessment Method	Implementation Timetable	Person-in-charge	Resources Required
	responsibility of creating a peaceful and orderly atmosphere in school.				
	5. To follow up on matters relating to the job performance and conduct of school staff in accordance with the school-based staff management system.	Staff's performance			
	6. To organise staff training workshop with regards to national education. (Ancient Chinese Amusements)	Feedback from teachers	April	Teacher-in-charge of National Security, Moral & Civic Education	Professional speakers from outside agencies
Learning & Teaching	1. Special flag raising ceremonies to be carried out on the following days: - School Opening (5 th September) - National Day (29 th September) - Speech Day (1 st December) - Constitution Day (28 th November) - New Year's Day (2 nd January) - National Security Education Day (9 th April) - HKSAR Establishment Day (28 th June) - Graduation Ceremony (5 th July) National Flag will be displayed on the following days: - National Day (1 st October)	Teachers' Observation	Whole school year	Teacher-in-charge of National Security, Moral & Civic Education	National Flag, Regional Flag, School Flag, live broadcasting equipment and the national anthem

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Area	Measure(s)	Assessment Method	Implementation Timetable	Person-in-charge	Resources Required
	<ul style="list-style-type: none"> - Constitution Day (4th December) - New Year's Day (1st January) - National Security Education Day (15th April) - HKSAR Establishment Day (1st July) <p>* The national flag will be displayed on all school days and a weekly national flag raising ceremony will also be conducted</p> <p>* After the flag raising and the singing of the national anthem, there will be a sharing on topics such as the recent development of our country, Chinese culture, Chinese history and the significance of the national anthem/ the national flag/ the national emblem.</p>				
	<p>2. National Security Education Day</p> <ul style="list-style-type: none"> - A flag raising ceremony will be conducted - The theme and objectives of National Security Education Day will be shared during the morning assembly. 	Teachers' Observation	April	Teacher-in-charge of National Security, Moral & Civic Education	National Flag, Video of flag raising, posters, bulletin boards

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Area	Measure(s)	Assessment Method	Implementation Timetable	Person-in-charge	Resources Required
	<ul style="list-style-type: none"> - Posters about the National Security Education Day will be displayed on bulletin boards. - A National Security Bookmark Design Competition will be held. 				
	3. The web-based resource platform “National Education One-stop Portal” will be used for the implementation of national security education.	Evaluations in the National Security, Moral & Civic Education Team Meeting	Whole school year	Teacher-in-charge of National Security, Moral & Civic Education	The web-based resource platform “National Education One-stop Portal”
	4. To further promote national security education in the school, the bulletin boards will be designed to promote the following topics: <ul style="list-style-type: none"> - the meaning of national symbols and signs (including the national flag, the national emblem and the national anthem) - the development of our country (Sports: The 19th Asian Games Hangzhou) - the Constitution and the Basic Law and their constitutional order - National Security Education 	Evaluations in the National Security, Moral & Civic Education Team Meeting	Whole school year	Teacher-in-charge of National Security, Moral & Civic Education	Boards designing materials

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Area	Measure(s)	Assessment Method	Implementation Timetable	Person-in-charge	Resources Required
	5. Students will be encouraged to join various competitions such as: <ul style="list-style-type: none"> - Territory-wide Inter-school National Security Knowledge Challenge - 2023 National Day Online Quiz Competition - The 13th Hong Kong Students' National Knowledge Contest - 2023 National Constitution Day Online Quiz Competition - 2024 Constitution and Basic Law Territory-wide Inter-school Competition - 2024 National Security Online Quiz Competition 	Students' performance	Whole school year	Teacher-in-charge of National Security, Moral & Civic Education	Online platforms
	6. Participation in Mainland exchange programme and interflow activities between LSPS and our sister school.	Feedback from teachers and students	March	Teacher-in-charge of exchange programme	Study tour booklets
	7. Outings for students to enrich their understanding of the history and development of the country will be organised.	Feedback from teachers and students	Whole school year	Teacher-in-charge of National Security, Moral & Civic Education	Coach fee

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Area	Measure(s)	Assessment Method	Implementation Timetable	Person-in-charge	Resources Required
	8. 20 P.4-P.6 students will be nominated to participate in the “Constitution and Basic Law Student Ambassadors Training Scheme”.	Feedback from teachers and students	Whole school year	Teachers-in-charge of National Security, Moral & Civic Education Team	Resources from the “National Education One Stop Portal”
	9. Traditional performing arts will be organised for students.	Feedback from teachers and students	June to July	Teacher-in-charge of National Security, Moral & Civic Education	Professional performers from outside agencies
	10. The music video “Warm Wishes” will be introduced to students.	Students’ feedback	September to October	Teacher-in-charge of National Security, Moral & Civic Education	The relevant website and QR code
	11. To strengthen monitoring procedures for regularly reviewing of all teaching resources and learning materials - Subject teachers are to check that teaching resources and learning materials of all subjects - Textbooks and e-textbooks are selected from the recommended textbook list, and material from the Internet should be accurate, complete, objective and impartial. The contents should not contain any political	Evaluation during subject meetings	Whole school year	PSMCD, subject panels and teachers	Learning materials and Printing Record Slip

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Area	Measure(s)	Assessment Method	Implementation Timetable	Person-in-charge	Resources Required
	<ul style="list-style-type: none"> - messages, express hatred and violence, attack any individuals or groups, or use vulgar language. - When setting a worksheet, exam or quiz, all teachers should strive to produce quality learning materials for the students. The whole set of finalised materials is to be reviewed by the subject panels and / or PSMCD before they are used. The setter of the worksheets needs to receive the Panel Chair's / PSMCD's signature after they submit the Printing Record Slip. 				
	12. All the school-based learning and teaching materials will be archived for the previous three school years.	Share drive record	At least three school years	PSMCD	School-based learning and teaching materials
	13. To incorporate elements of National Security Education into the curriculum of all subjects.	Evaluations in panel meetings of all subjects	Whole school year	PSMCD, Department Heads of all subjects	Learning materials
	14. To enhance the understanding of students and the community of China and Chinese culture through Chinese Classic Sayings in Chinese Lessons.	Evaluations in Chinese panel meetings	Whole school year	PSMCD and Department Head of Chinese	Chinese Classic Sayings

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Area	Measure(s)	Assessment Method	Implementation Timetable	Person-in-charge	Resources Required
	15. Mid-Autumn Festival and Chinese New Year activities will be held to help students learn about traditional festivals and develop an affection for the Chinese customs. To build up students' identity as a Chinese and thus lay the foundation for national security education.	Teachers' observation	September, January	PSMCD, Teacher Librarian, Department Head of Chinese, Teacher-in-charge of National Security, Moral & Civic Education	Lantern riddles, festival decorations' materials and prizes
	16. A Chinese Culture Day will be organised to enable students to explore Chinese culture and history. (Ancient Chinese Amusements)	Evaluations in Chinese panel meetings	June	Department Head of Chinese	Games booth and prizes
	17. To deepen students' understanding of Chinese festivals when setting new English worksheets on topics such as: Mooncakes (P.2), Chinese New Year (P.5) and Dragon Boat Festival (P.5)	Evaluations in English panel meetings	Whole school year	PSMCD & Department Head of English	Lighthouse Book 5 & Comprehension Worksheets
	18. School-based curriculum of the National Flag, the National Anthem and the National emblem will be revamped.	Evaluations in G.S. panel meetings	September	PSMCD & Department Head of G.S.	Teaching materials of school-based curriculum
	19. To encourage students to read more e-books about Chinese history, biography of famous persons etc. through the eRead Scheme platform of HK Reading City	Evaluations in G.S. panel meetings	November to April	PSMCD & Department Head of G.S.	Online platforms

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Area	Measure(s)	Assessment Method	Implementation Timetable	Person-in-charge	Resources Required
	20. and joining the “同齡同心學歷史” scheme.				
	21. To promote Chinese culture by reading poems, tongue twister, guessing riddles and “The Standards for Being a Good Student and Child” 《弟子規》	Evaluations in Putonghua meetings	Whole school year	PSMCD, Department Head of Putonghua	Teaching materials
	22. Book display about Chinese customs and traditions during Chinese festivals. Books related to national security and national identity will also be exhibited.	Teachers' observation and students' borrowing record	Whole school year	PSMCD, Teacher Librarian	Books
	23. P.4 Cross-curricular learning in Chinese, G.S. and P.E. will explore the history of shuttlecock kicking to enhance students' exposure to Chinese culture.	Evaluations in Chinese, G.S. and P.E. panel meetings	November	PSMCD, Department Heads of Chinese, G.S. and P.E	Teaching materials of school-based curriculum
	24. P.6 Cross-curricular learning in V.A. and free reading will introduce and create Chinese masks.	Students' work and teachers' observation	3 rd Term	PSMCD, Teacher Librarian and Department Head of V.A.	Powerpoint presentations and painting tools
Student Guidance, Discipline & Support	1. Talks for students	Feedback from teachers and students	Twice a year	Teachers-in-charge of Student Support, Discipline &	Professional speakers from outside agencies

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Area	Measure(s)	Assessment Method	Implementation Timetable	Person-in-charge	Resources Required
				Counselling Teams	
	2. Good Student Award Scheme Values in Action (VIA) focus for 2023-2024 will be as follows: 1 st Term: Bravery 2 nd Term: Humility 3 rd Term: Appreciation of Beauty and Excellence	Percentage of students awarded stamps & evaluations in the Counselling Team Meetings	Whole school year	Teacher-in-charge of Counselling Team	Good Student Booklets, stamps, badges & certificates
	3. School rules for students	Number of cases requiring follow-up referred to Discipline Team & evaluations in the Discipline Team Meeting	Whole school year	Discipline Masters	School rules, classroom rules & school bus rules
	4. Constant reminders to students during morning assemblies	Teachers' observation	Whole school year	Principal, Vice Principals & Discipline Masters	PowerPoint presentations & video clips
Home-school Cooperation	1. Talks for parents	Questionnaires for parents	Twice a year	Teachers-in-charge of Student Support, Discipline and Counselling Teams & PTA	Professional speakers from outside agencies

La Salle Primary School
Work Plan on Measures for Safeguarding National Security and National Security Education 2023-2024

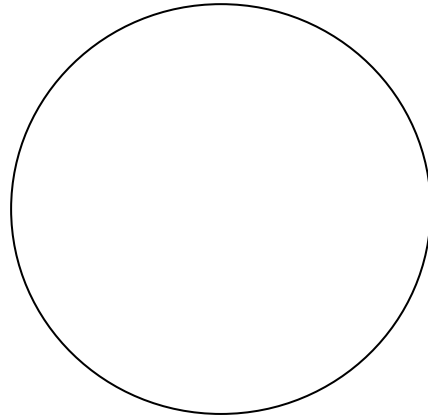
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Area	Measure(s)	Assessment Method	Implementation Timetable	Person-in-charge	Resources Required
	2. Activities organised by the Parent-Teacher Association (PTA)	Parents' participation rates & evaluations in the PTA meetings	Whole school year	PTA	Parent helpers
	3. Parents' Days	Evaluations in Administration and Management Affairs Team meetings	At least twice a year for all grades	Teacher-in-charge of Event Coordination	PowerPoint presentations and report cards
	4. Regular written communication with parents	Feedback from parents	Whole school year	Teacher-in-charge of documentation	Circulars, Letters from the Principal and GRWTH App

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School chop



Signature of supervisor: _____

Name of supervisor: Brother Patrick Tierney

Date: _____

School-based After-school Learning and Support Programmes 2023/24 s.y.
School-based Grant - Programme Plan

Name of School: La Salle Primary School

Staff-in-charge: Lee Siu Fong

Contact Telephone No.: 23362609

A. The estimated number of students (count by heads) benefitted under this Programme is 12 (including A. 1 CSSA recipients, B. 11 SFAS full-grant recipients and C. 0 under school's discretionary quota).

B. Information on Activities to be subsidised/complemented by the Grant.

*Name / Type of activity	Objectives of the activity	Success criteria (e.g. learning effectiveness)	Method(s) of evaluation (e.g. test, questionnaire, etc)	Period/Date activity to be held	Estimated no. of participating eligible students [#]			Estimated expenditure (\$)	Name of partner/service provider (if applicable)
					A	B	C		
Football	1. Acquire the skill; 2. Enhance self-confidence; 3. Increase sense of belonging to the school	1. Pass the test or fulfill standard of the course 2. Show positive mind set towards self 3. Show appreciation to the school	Questionnaire and observation	10/23 – 6/24	0	2	0	800	PTA
Basketball	Same as above	Same as above	Same as above	Same as above	0	2	0	800	PTA
Swimming	Same as above	Same as above	Same as above	Same as above	0	2	0	800	PTA
Badminton	Same as above	Same as above	Same as above	Same as above	0	1	0	400	PTA
Athletic	Same as above	Same as above	Same as above	Same as above	0	1	0	400	PTA
Math	Same as above	Same as above	Same as above	Same as above	0	1	0	400	PTA
Music	Same as above	Same as above	Same as above	Same as above	0	2	0	800	PTA
Chess	Same as above	Same as above	Same as above	Same as above	1	0	0	400	PTA
Total no. of activities: <u>8</u>					[@] No. of man-times	1	11	0	
					**Total no. of man-times	12			

Note:

* Types of activities are categorized as follows: tutorial service, learning skill training, languages training, visits, art /culture activities, sports, self-confidence development, volunteer service, adventure activities, leadership training, and communication skills training courses.

@ Man-times: refers to the aggregate no. of benefitted students participating in each activity listed above.

**Total no. of man-times: the aggregate of man-times (A) + (B) + (C)

Eligible students: students in receipt of CSSA (A), SFAS full grant (B) and disadvantaged students identified by the school under the discretionary quota (not more than 25%) (C) .

La Salle Primary School
Sister School Exchange Programme Proposal
2023-2024

Name of Sister School in Mainland China: The Experimental Primary School of RDFZ

Exchange Programme Details	Objectives	Evaluation	Budget
<ul style="list-style-type: none"> ● Programme Name: Easter Beijing Study Tour 2024 ● Content: <ul style="list-style-type: none"> ➤ Date: 24-3-2024 to 27-3-2024 (4 days) ➤ Target: 3 teachers will bring 24 P.6 students to The Experimental Primary School of RDFZ for learning and cultural exchange ➤ Programme Details <ul style="list-style-type: none"> ◆ Exchange between schools ◇ Campus tour ◇ Have lessons with local students ◇ Experience local school life ◇ Cultural performance exchange activities ◆ Visit famous tourist attractions (including Summer Palace, The Imperial Palace, Tiananmen Square, The Great Wall of China – Juyong Pass etc.) 	<ol style="list-style-type: none"> 1. Students will get to know the school facilities of an outstanding school in the Haidian district. They can compare the similarities and differences between the school facilities of the two schools, and discover things to be learnt or adopted by LSPS. 2. Students will experience the education system in Mainland China, observe local students' learning attitude and performance in class and other activities, and reflect on their own learning experience in Hong Kong. 3. Students of the two schools will have lessons and lunch together at school. They will also participate together in extra-curricular activities after school. This would enable our students to learn the similarities and differences between the two cities' extra-curricular activities. 4. Students of the two schools will prepare performances that have characteristics of Beijing and Hong Kong's culture respectively. They will learn from each other and appreciate the culture of the two cities. 5. Students will learn Chinese history and appreciate the infrastructure development in China. 	<ul style="list-style-type: none"> ➤ At the end of each day's programme, teachers will guide students to evaluate and reflect, and will give immediate feedback for students. ➤ At the end of each day's programme, students will have to write down in the tour booklet what they have learnt/ experienced/ felt on the day. ➤ After returning to Hong Kong, students will share the details of the tour with other students. ➤ Teacher leaders will evaluate this study tour during a post-tour meeting. 	<p>Around \$6,000 per student (50% to be subsidised by the Grant for the Sister School Scheme.)</p>

喇沙小學
姊妹學校交流計劃書
2023-2024 學年

內地姊妹學校名稱：中國人民大學附屬中學實驗小學

交流項目詳情	預期目標	監察／評估	預算開支
<ul style="list-style-type: none"> ● 項目名稱： 復活節北京遊學團 2024 ● 內容： <ul style="list-style-type: none"> ➢ 日期：24-3-2024 至 27-3-2024(共四天) ➢ 對象：三名教師將帶領 24 名小六學生遠赴人大附中實驗小學進行學習及文化交流活動 ➢ 活動內容： <ul style="list-style-type: none"> ◆ 學校交流 ◇ 參觀校園 ◇ 兩地學生一起上課 ◇ 感受當地校園生活 ◇ 文化表演交流活動 ◆ 參觀名勝景點 (包括頤和園、故宮、天安門廣場、長城—居庸關等) 	<ol style="list-style-type: none"> 1. 了解海淀區內優秀學校的校園設施，讓學生比較兩校校園設施的異同之處，從而探討有哪些地方值得我們借鏡。 2. 讓學生了解內地的教育制度，觀察當地學生的上課態度、表現及水平，從而反思平日在港上課的表現及學習態度。 3. 兩校學生除一起上課外，還會在校園內共晉午餐，於課後一起參與社團活動(即課後興趣班)，讓學生了解兩地課餘學習活動的異同。 4. 兩校學生各自準備具北京/香港文化特色的表演項目，彼此切磋，互相交流及欣賞兩地文化。 5. 讓學生認識中國的歷史，並學會欣賞中國宏偉的建築。 	<ul style="list-style-type: none"> ➢ 每天活動完結後，老師會引領學生進行檢討及反思，即時評估學生當天的得著。 ➢ 每天活動完結後，學生均需行程小冊子上記錄當天的得著／體會／感受。 ➢ 回港後，學生將與其他同學分享旅程的所見所聞。 ➢ 帶團老師亦會透過會議檢討是次遊學團的成效。 	<p>每位學生的團費約 \$6000(當中 50%由姊妹學校計劃津貼資助)</p>